

Iowa Department of Human Services
ACKNOWLEDGMENT OF CHALLENGE TO
REVIEW AND ADJUST A SUPPORT OBLIGATION (252H)
COVER LETTER

Date: _____

To: _____

Case Number: _____

Court Order #: _____

County: _____

Obligee: _____

Obligor: _____

Third Party: _____

This acknowledgment is to tell you that the Child Support Recovery Unit (the Unit) has reviewed your challenge request. In deciding if a challenge should be granted, the Unit followed criteria set out in state law. The attached acknowledgment explains the results of the Unit's review.

If you have any questions about this letter or the enclosed acknowledgment, please contact the office listed below.

Child Support Recovery Unit

Telephone: _____

Iowa Department of Human Services
**ACKNOWLEDGMENT OF CHALLENGE TO
REVIEW AND ADJUST A SUPPORT OBLIGATION (252H)**

Regarding: _____

Date: _____

From:
Child Support Recovery Unit

Case Number: _____
Court Order #: _____
County: _____
Obligee: _____
Obligor: _____
Third Party: _____

Telephone: _____

The Child Support Recovery Unit (the Unit) received your request to challenge the Notice of Decision to Review and Adjust a Child Support Obligation dated _____.

Here is our response to your request:

We will conduct another review based on this request, taking into consideration any new information provided or made available. We need the following information to support your challenge and complete the review:

_____ We will not conduct a second review because:

Your challenge was made after the 10-day notice period for making a challenge. The earlier decision remains in effect.
The issues raised in your challenge are not within the scope of the review and adjustment process. They are not directly related to the child support provisions of the order reviewed. The earlier decision remains in effect.
The request was not made in writing. The earlier decision remains in effect.
No new or different information was submitted. The earlier decision remains in effect.
You are not legally subject to the terms of the support order; therefore, you are not eligible to make the request. The earlier decision remains in effect.

If you wish to withdraw your challenge, you may do so by sending a written request to the office listed on the first page of this form.

If we decided not to conduct a second review and you do not agree with our decision, you have the right to request a court hearing through the Unit or you may petition the court yourself. To request a court hearing through the Unit, send your request in writing to this office within 30 days of the first Notice of Decision which explained our original decision. The Unit will then supply necessary materials to the court for a judicial review. The court will notify persons subject to the order of the time and date of the hearing.

If you have questions regarding this notice or the review and adjustment process, please contact the office listed on the first page of this notice.

POLICY ON NONDISCRIMINATION

This action was taken without regard to race, color, creed, sex, age, physical or mental disability, religion, national origin, or political belief. If you have reason to believe you have been discriminated against for any of the reasons stated above, you may file a complaint with the Iowa Department of Human Services (IDHS) by completing a Discrimination Complaint form. Any IDHS office, institution, or the IDHS Diversity Programs Unit can give you a form. You may also file a complaint with the Iowa Civil Rights Commission (if you feel you were treated differently BECAUSE OF your race, creed, color, national origin, sex, religion, or disability); or the United States Department of Health and Human Services, Office for Civil Rights.

Iowa Department of Human Services
Diversity Programs Unit 1st Fl
1305 E Walnut
Des Moines IA 50319-0114

IOWA CIVIL RIGHTS COMMISSION
211 E Maple St 2nd Fl
Des Moines IA 50309-1858

US DEPARTMENT OF HEALTH AND HUMAN
SERVICES
Office for Civil Rights Region VII
Federal Bldg Rm 248
601 E 12th St
Kansas City MO 64106-2808

ACKNOWLEDGMENT OF CHALLENGE TO REVIEW AND ADJUST A SUPPORT OBLIGATION (PAGE 3)

Copy to:

[illegible]